
Terms & Conditions

These Terms apply to any engagement between a client and Capital Law Limited unless otherwise agreed in writing by a client and Capital Law.

These Terms may be supplemented by additional terms and conditions in a letter of engagement to you ("Engagement Summary"). These Terms together with our Engagement Summary form our agreement with you to provide legal services.

In the event of any conflict between the Terms and the Engagement Summary, the Engagement Summary will prevail.

If we are instructed by more than one client, each client is jointly and severally liable to adhere to the Terms and Engagement Summary. Your confidentiality rights are joint and common, and we are obliged to share all information and instructions with each client. If any conflict of interest arises during the instruction between the joint clients, we may have to stop acting for each client.

1 Our Engagement

- 1.1 When you instruct us to provide legal services on a specific matter, we will write to you to inform you of:
- The Partner with overall responsibility for your work
 - The lawyer responsible for the day-to-day conduct of your work
 - Our scope of work including any specific assumptions on which that scope is based
 - Our fee estimate for undertaking that scope of work, including the basis on which we have calculated it and any associated specific assumptions.
- 1.2 Our advice is prepared solely for you and unless we agree otherwise in writing you must not share it with anyone else. We do not accept or assume any responsibility other than to the client identified in our Engagement Summary.
- 1.3 As part of our scope of work it may be necessary to instruct third parties (such as barristers, expert witnesses, enquiry agents) to provide services to you. You are responsible for the sums charged by third parties and their services are provided to you on their terms. We use reasonable skill and care in selecting and appointing third parties.

2 Your Obligations

- 2.1 We require you to work with us and respond fully to reasonable requests we may make from time to time. This will help us provide our services efficiently and act in your best interests.
- 2.2 What this means in practice is, you agree to:
- Provide us with clear, timely and consistent instructions, which are accurate to the best of your knowledge and belief;
 - Provide us with all documentation and other information to further your matter and which may be required to complete any transaction for you in a timely manner;
 - Supply information and instructions within the timescales advised, because much of what we do is governed by deadlines (sometimes imposed by the Court or other parties);
 - Safeguard any documents which are likely to be required to further your matter or for disclosure in court proceedings, taking reasonable steps to properly secure your communications with us. This includes protecting the emails and IT systems used for your matter;
 - Pay our reasonable bills in accordance with the Engagement Summary and the Terms. You must also provide us with any sums we reasonably request on account of costs; and
 - Update us immediately if any of your contact details change.
 - If you are told about changes to our bank details via email you must call us immediately on a telephone number you have used with us previously to verify that the email is genuine - even if the email appears to come from Capital Law.

3 Client Identification

- 3.1 Identification documents

As a law firm we must comply with different legal and regulatory requirements aimed at preventing crime, we must obtain satisfactory evidence of the identity of our clients and, where applicable, any associated parties, before we are able to act on your behalf or accept any funds. You agree to co-operate with us in order to verify your identity, your business structure, organisation history and sources of income, wealth and funds, and other matters as appropriate which are relevant to discharging our legal and professional duties in this respect.

To assist with this process, we offer two methods of identity verification:

- Electronic ID Verification: We engage a trusted third-party provider, to conduct electronic identification checks via a secure online portal. A link will be sent to you by email or SMS, guiding you through the required steps, including uploading a photograph of your identification document and capturing a live facial image. This process is typically completed within a few minutes, and support is available if required.
- Email or In-Person Verification: Alternatively, you may submit copies of your identification documents to us via email or present them in person at one of our offices. Following this, we will carry out further electronic verification checks as necessary to confirm your identity.

We may also use information received from third parties to verify your identity. All personal information provided will be handled with the utmost care and in accordance with our data protection obligations.

For more information, please visit our website [here](#).

3.2 Other issues arising

We are professionally and legally obliged to keep your affairs confidential. However, if we are required to make a disclosure about you or your matter to the National Crime Agency (“NCA”) we may not be able to tell you that a disclosure has been made. We may have to stop working on your matter for a period of time and withhold your money without notice or explanation to you.

4 Client Care & Complaints Procedure

4.1 Our internal complaints procedure

If you have any concerns about the service you have received, please advise the day-to-day contact for your work or the Partner with overall responsibility for the work. If your concerns cannot be resolved, you should set them out in writing to Ms. Elin Pinnell, client.care@capitallaw.co.uk, the Partner responsible for handling complaints. Please see a copy of our Complaints policy [here](#).

We endeavour to resolve complaints internally. They will be dealt with sympathetically and promptly and we will work with you to reach a satisfactory conclusion.

We have eight weeks to consider your complaint.

4.2 Role of the Legal Ombudsman

If we are unable to resolve your complaint or have not resolved it within the eight-week period, then you may be entitled to have the complaint independently investigated by the Legal Ombudsman.

The Legal Ombudsman can investigate complaints up to one year from the date of the problem happening or within one year of when you found out about the problem. A referral to the Legal Ombudsman should normally be made within six months of our final response to your complaint. For more information, please contact the Legal Ombudsman directly:

Visit: www.legalombudsman.org.uk or email enquiries@legalombudsman.org.uk

PO Box 6167, Slough, SL1 0EH or by telephone to 0300 555 0333.

4.3 Our Professional Indemnity Insurers

You can obtain details about the name of our professional indemnity insurer, their contact details, and the territorial coverage of the insurance upon request from the lawyer handling your matter.

Please also refer to the exclusion and limitation of liability provisions at clauses 6.2 and 16.

5 Our Fees, Disbursements and Expenses

5.1 Method of Calculation

Our Engagement Summary sets out how we have calculated the fees for the services we are providing to you.

Our fees relating to your legal matter are calculated either on the basis of time spent or on a fixed, capped, or estimated basis. Fees may also be staged. Fixed, capped, and estimated fees will be based on factors including, estimated time, resources required (including technological or specialist resource and precedents), location, size, complexity, novelty, and urgency of the work.

We consider various flexible approaches to charging for our services where appropriate, which may include conditional fee arrangements, percentage fees, and retainer relationships. Any such approaches are at our sole discretion.

If our fees are calculated on a time spent basis: (a) We calculate the time spent by us in six-minute units (an hour is broken down into ten units, each of six minutes) and charge it at the hourly rate for the person doing the work. Where a task (such as writing a short or standard letter or email or making a phone call) takes less than six minutes of a person's time, the time spent is rounded up to six minutes. (b) We may increase our hourly rates, for example at the start of a new financial year or following a rate review. We may also increase our rates if your instructions change, for example if the matter we are working on for you becomes more urgent. We give you advance notice of any increases.

5.2 Additional Costs

All fees set out in our quote are exclusive of the following which will be added to our bills as appropriate:

- VAT (Value Added Tax) on our fees and where applicable on disbursements and expenses at the applicable rate;
- Disbursements payable for example where we instruct third parties on your behalf or official fees or searches linked to your matter such as, barristers' fees, experts' fees, overseas lawyers' fees, purchase of statutory books and corporate seals, search fees, registration fees, stamp duty and third party accounts. Where appropriate we will obtain a firm figure or cap the amount of the disbursement, and we will notify you in writing of any disbursements;
- Expenses such as travelling, subsistence, bulk photocopying and binding charges, special and recorded delivery charges, and couriers. These expenses may not be shown separately on your bill but will be added to and included in our total fee for legal services;
- Storage costs. Providing secure storage, or storage for large volumes of your documents, which will be more expensive than normal storage in a warehouse;
- The cost of work carried out after completing the matter we were instructed to carry out, which are not included in the scope of work set out in your Engagement Summary; and
- The costs of providing a formal Legal Opinion letter to you or any third party (if an Opinion is required, we will discuss the costs involved with you).

These are referred throughout the Terms as "Additional Costs."

5.3 Estimates and Fixed Fees

Any estimates of our charges (fee, disbursements, or expenses) provided to you for dealing with your matter, or reaching a certain stage in it, are not binding upon us. Our estimates are only intended to be rough guides based on our assessment of the circumstances at the time the estimate is given. We reserve the right to amend any estimate given and are likely to do so, in any event, as the matter progresses, and you must pay all our charges even if they exceed any estimate.

If we have agreed a fixed or capped fee with you and the assumptions on which the fixed or capped fee are based (as set out in our Engagement Summary) change or prove incorrect we may increase our fixed or capped fee or switch to charging you on a time-spent basis or other alternate basis. If we switch to charging on a time-spent basis, we will provide you with an estimate of our fees to complete the matter.

5.4 General Assumptions

These are the assumptions we have made, unless otherwise agreed in our Engagement Summary, in addition to any specific assumptions we mention to you, in scoping our work for you and calculating our fees. If either our general assumptions or any specific assumptions turn out to be incorrect, then our scope of work and fee may change.

- The scope of work remains as set out in the Engagement Summary. If its terms change, we will need to review our proposal and will be happy to do so.
- The scope of work will complete in a timely fashion and negotiations will not become protracted.
- To the extent your matter involves any negotiation, the negotiation is conducted in a co-operative manner and there are no material issues on which the parties cannot agree an effective compromise. We will not be required to review and negotiate numerous drafts and/or attend numerous round table all parties meetings.
- Where relevant the consent of any relevant regulator can be obtained simply and quickly, without the need to provide substantial verified information to that regulator.
- There are no negotiations or investigations relating to: (i) environmental; (ii) competition law; (iii) regulatory; (iv) health and safety; or (v) property issues unless expressly included in our scope of work.
- We do not provide taxation, corporate finance or pensions advice, or advice of any sort on the laws of any jurisdiction other than England & Wales. We can procure this advice as and when needed.

6 Billing Arrangements

6.1 Issue of bills

We will bill you on a monthly basis, or at such other intervals as set out in our Engagement Summary, unless we notify you otherwise. Each bill will reflect the fees incurred on your matter and any Additional Costs incurred during that period. Fees or Additional Costs not recorded at the point of billing will be included in a subsequent bill.

All bills are issued in pounds sterling and will be sent to the email address you have provided. If you require hard copy bills by post, please let us know.

We can only issue bills to our client. Even if you have made an arrangement with another party to take responsibility for your fees, the bill must still be addressed to you. Any request for the payment to be made by them will not change this. Also, please note that the applicable VAT on our services cannot be recovered by the third party.

6.2 Payments on account and client money

We may ask for a payment on account of fees and additional costs both at the outset and as the matter progresses. We are entitled to use money held on account against any matters with outstanding bills. Your liability in respect of payment of our fees relates to the bills rendered to you and cannot be capped by any money paid on account of fees.

Once our work for you has been completed and all of our bills have been paid (including outstanding bills on other matters for you), we will take reasonable steps to return any remaining money held on account to you in accordance with the Solicitors Regulation Authority (“SRA”) Accounts Rules. We may ask you to provide bank details which we will hold on record for the duration of the work so that we can easily return any surplus funds to you. It is your responsibility to inform us if your bank details change.

If, after making reasonable efforts, we are unable to return any remaining balance of £500 or less, we may donate this amount to a registered charity of our choice. We will keep a record of any such donations made.

We hold client money in designated Capital Law Limited Client Accounts (each a “**Client Account**”) with banks regulated by the Financial Conduct Authority where it will earn interest. You are entitled to any interest accrued as is set out in our interest policy.

We do not accept any liability in respect of your funds held in a Client Account, in the event of a bank’s collapse. In the event of such collapse, it may be possible for us to make a claim under the Financial Services Compensation Scheme (“**FSCS**”) in respect of money that was held in a Client Account on your behalf. We will seek your consent before we share any of your information with the FSCS.

You should never make payments directly into our client account (i.e. sums not for payment of our fees) without prior notification to the person with conduct of your matter. If money is sent to our client account by you or on your behalf, without our prior knowledge, we reserve the right to remit it back to the sending bank as soon as reasonably practical. We will never allow a client to use our client account to hold funds if there is no underlying transaction, so please do not ask that we do so.

We have explained above that we are obliged to comply with the new money laundering legislation. In suspicious circumstances, we will be obliged to make a Report to NCA, and then we may not be able to return

the funds to you or the sending party, if different. We are not liable to you for any loss arising from our compliance with legal and regulatory requirements aimed at preventing crime.

We may refuse to accept payment from you by any method of funds which you wish to be placed in our client account, whether paid to us in cash, by banker's draft, traveller's cheques, telegraphic transfer or by any other means of payment.

We accept payment by bank transfer, cheque, debit card and credit card. As a matter of policy, we do not accept any amounts paid in cash or in any form of virtual currency (including, but not limited to, Bitcoin, Ethereum, or any other cryptocurrency), whether as part of a transaction or in or towards settlement of our fees. If you try to avoid this policy by depositing cash directly with our bank, we may decide to charge you for additional checks we decide are necessary to prove the source of the funds.

Where we have to pay money to you, it will be paid by bank transfer. It will not be paid in cash or to a third party.

6.3 **Payment of bills**

Unless agreed otherwise, our bills are payable on presentation.

If you do not pay the bill within the payment terms agreed with you, we will be entitled at our discretion either:

- a) to charge interest on the outstanding amount from the due date until payment is received in full (both after as well as before any judgment has been obtained by us) at the rate payable on judgment debts from time to time, such interest to accrue daily and be compounded quarterly; or
- b) if it applies, to claim interest and compensation under the Late Payment of Commercial Debts (Interest) Act 1998 (as amended); and
- c) we may stop working for you.

We will also be able to recover all costs and expenses incurred in connection with any steps (including court action) taken by us to obtain payment. In addition, we may retain your papers and documents until our bill is paid.

As our client, you are responsible for payment of the bill (unless we have agreed in writing to the contrary) even if:

- we have agreed to send the bill to a third party; or
- you are insured; or
- someone else has also agreed to pay your costs.

If we are instructed by more than one client, then we can require any of those clients to pay our bills in full (joint and several liability)

6.4 **Litigation Fees**

You will be responsible for paying our fees in full regardless of any order for costs made against an opponent. In practice, successful litigants usually only recover around 60-70% of their total legal costs from an opponent.

If you are involved in court proceedings, you could be ordered to pay your opponent's legal costs, as well as bearing your own, if you lose. This could also happen if you refuse an opponent's offer, which they go on to beat at trial, or if you unreasonably refuse Alternative Dispute Resolution (e.g. mediation) prior to or during those court proceedings.

Even if you obtain a court judgment or other order against an opponent, there is a risk that they may be unable to satisfy the judgment or pay your costs. If your opponent is receiving Community Legal Service funding, we are unlikely to get any money from him or her.

6.5 **Our VAT Number**

Our VAT number is as follows: 287 1463 77.

6.6 Right to object to our bills and assessment

You have a right to object to any bill we render to you and apply for an assessment of the bill by the court under Part III of the Solicitors Act 1974, subject to certain time limits and exceptions.

However, we would encourage you to try and resolve any queries about the bill with us in the first instance (either through the lawyer with day-to-day responsibility for your matter or the partner with overall responsibility of your matter, as set out in the Engagement Summary).

7 Storage of Documents

We may retain your papers and documents until all outstanding payments, including our fees and any Additional Costs (see paragraph 5.2), have been paid in full.

We will keep our file (excluding any original documents you request to be returned) for at least 7 years (or such other period as specified in our document retention policy) after your matter is completed and all bills are paid in full. After that, we may destroy the file. This requirement does not apply to exempt clients under the money laundering regime, for example insurer clients.

If you ask us to keep specific documents in safe custody or for a defined period, we will not destroy them. We may charge a fee for this storage.

If we retrieve your papers to act on ongoing or new instructions, we will not usually charge for retrieval. However, we may charge for the time and costs involved in producing documents at your request, or for any necessary work (e.g. reading or correspondence) related to your instructions.

8 Conflict of Interest

We are not aware of any conflict of interest that prohibits us from acting for you. If we become aware that a conflict exists, or may arise during the course of your matter, we will contact you immediately to discuss how to proceed.

9 Data Protection

We use the information you provide primarily for the provision of legal services to you, but also as outlined in our Privacy Policy.

Please read our Privacy Policy, which includes important information about how we use your personal data (as defined in our Privacy Policy).

10 Artificial Intelligence

We may use artificial intelligence (AI) technologies, including generative AI and machine learning models, to help us provide our services to you. These AI models may be developed by us or for us, or contained within third party software products. All use of AI by our lawyers is in accordance with our AI policy and we ensure that all third-party AI products are procured in a manner that aligns with our AI policy.

We will not be liable for any losses, inaccuracies or errors resulting from your use of AI to interpret, review, summarise, or amend any advice which we have provided to you.

11 Intellectual Property

We retain all intellectual property rights in the advice which we provide and the documents which we prepare but permit you to make use of such work for the purposes of your particular matter only.

Subject to our duty of confidentiality and our data protection obligations, we are entitled to use any materials which we create or modify in the provision of our services to you for the purposes of operating as a law firm including developing our services (which may include training AI technologies) training, and research.

12 Tax Avoidance Schemes

Recent changes to the laws in England and Wales in relation to tax require intermediaries, including legal advisers, to notify HM Revenue and Customs when they become involved in certain cross-border tax

arrangements. To comply with our legal obligations, we reserve the right to make a notification in a way that we believe is appropriate if we reasonably believe that we should.

13 Economic Crime

We have policies and procedures in place to prevent the commission of, or otherwise association with those who commit, offences of bribery, fraud, money laundering and tax evasion as well as other economic crimes. By instructing us, you agree not to cause or encourage conduct that would breach these policies. Should we have suspicions regarding any such activity, we may report those suspicions to the relevant authorities if we reasonably believe that we should and in such a way as we believe is appropriate.

14 Confidentiality

Solicitors have a duty to keep the affairs of clients confidential.

We will keep confidential information we obtain through our services confidential, but we reserve the right to use and disclose it to:

- a) deliver those services, which may include storing confidential information on our computers, in our email and in the cloud, our work may require us to share information with third parties such other professional advisers, expert witnesses or insurers;
- b) comply with the law or other regulatory requirements, including by performing conflicts of interest checks for new cases against a list of current and former clients, reporting suspicious activity to the NCA if we suspect money laundering and responding to information requests;
- c) comply with requests by regulators and other competent authorities in the exercise of their powers, such as audits by the SRA, the Law Society, and the ICO;
- d) our insurers and auditors; and
- e) a potential successor practice or to regulated persons intending to form such a successor practice so that conflict checking may be undertaken and to enable continuation of service should a merger with or transfer of our business to a successor practice occur. We may also share your information be reviewed in a due diligence exercise relating to the sale or transfer of all or part of our business, any potential investor in our business, or the acquisition of another business by us.

For ease and convenience, we will predominantly correspond with you via email and rely on emails coming from your account. Unless you let us know to the contrary, we will assume that you are happy for us to communicate by e-mail using the email address provided. We have measures in place to ensure the confidentiality of our email communication, but please be aware that email is inherently insecure. We are not responsible for loss or damage caused by email use, provided we have taken reasonable security measures, including against viruses or similar harmful items.

15 Insurance Mediation

We are not authorised by the Financial Conduct Authority. However, as solicitors regulated by the SRA, we are able to provide certain financial services incidental to our legal work. We are included on the register maintained by the Financial Conduct Authority so that we can continue insurance mediation activity, which is broadly the advising on, selling and administration of insurance contracts. This part of our business, including arrangements for complaints or redress if something goes wrong, is regulated by the Law Society.

The register can be accessed via the Financial Conduct Authority website at www.fca.gov.uk/register

Further information will be provided to you in advance of any such work on our part, including providing you with a statement of demands and needs.

16 Termination of Our Arrangement

You may terminate your instructions to us in writing at any time.

We may also decide to stop acting for you at any time if we have reasonable grounds to do so, for example because you have broken our agreement by not giving us timely instructions or paying our bills on time. We can also stop acting for you if the solicitor-client relationship of trust and confidence has broken down; if we discover a conflict of interest; if to proceed would otherwise be contrary to legal or regulatory duties; if the

risk profile for your case has significantly changed; or if you experience an insolvency event. We will write to you explaining our decision and give you as much notice as possible that we will stop acting for you.

If you terminate your instructions or we stop acting for you, you must pay our charges (fees, disbursements, and expenses) incurred up to the point of termination, as well as any charges we incur after termination, for example in transferring your file to another adviser or removing ourselves from the court record.

If we are instructed on a fixed fee basis and you terminate your instructions (other than because we are at fault) or we terminate because you are in material breach of agreement we can charge you the full fixed fee, unless you are an individual who is not instructing us in connection with your business (a consumer), in which case we will charge you on a time spent basis for the work we have done prior to termination, if this is less.

If this occurs, we are entitled to retain your papers and documents until all outstanding fees and expenses have been paid and you will pay our charges up until that point. These are calculated on an hourly basis plus expenses or by proportion of the agreed fee as set out in the Engagement Summary.

17 Limitations of Liability

Our total liability to you for a breach of your instructions on a matter or group of related matters (whether in contract, tort (including negligence or breach of statutory duty), statute or otherwise) shall be limited to three million pounds (£3,000,000) including any legal or other fees you incur, any interest or costs ("**the Liability Limit**"), unless we expressly agree a higher amount in the Engagement Summary. We can only limit our liability to the extent the law allows. In particular, we cannot limit our liability for death or personal injury caused by our negligence.

Any claims against us must be made within 18 months of the date on which we complete the work or cease acting for you and must be made in writing providing sufficient detail to enable us to consider the merits of your claim. Unless we have already settled that claim with you, you must also commence proceedings within 2 years of the date on which we complete the work or cease acting for you.

We will only be liable to you for any reasonably foreseeable losses directly caused by our negligence (and up to the 'Liability Limit' as defined below) and which have been processed in accordance with the timescales set out above.

Notwithstanding any other provision of the Terms and the Engagement Summary, if you are a business client we will not under any circumstances be liable to you in contract, tort (including negligence and breach of statutory duty), statute or otherwise for any of the following losses whether direct indirect or consequential losses (including but not limited to pure economic loss, loss of profit, loss of revenue, loss of business, loss of use contracts or opportunity, loss of revenues or savings and like loss, including any increased costs and expenses, loss or corruption of data, and harm to reputation or loss of goodwill). If you a consumer client we will not be liable for any losses that were not foreseeable at the time we accepted your instruction, losses not caused by any breach by us of these Terms or the Summary of Engagement and any business losses.

Any exclusions from and limitations of liability set out in the Terms and Engagement Summary shall be considered to be severable. The invalidity or unenforceability of any one term shall not affect the validity or enforceability of any other term.

You accept and acknowledge that our services are being provided by, and your contract is solely with, 'Capital Law Limited,' which is a company registered in England and Wales with number 05841213. A list of the directors' names is available for inspection at our registered address. Any reference to a partner is not a reference to a director, but to a senior employee or consultant who is a lawyer of equivalent standing. You hereby acknowledge that our services are being provided by our partners, employees, consultants and other staff for and on behalf of 'Capital Law Limited' and that they are not providing those services in any personal capacity to you and will not have any personal liability to you and you agree that you will not bring any claim against any partner, employee, consultant or other member of staff of 'Capital Law Limited'.

Where we work with a professional firm which limits its liability in any way, our liability in relation to that matter shall be limited to the amount which would have applied had the other professional firm not so limited its liability.

Please ask if you require further details of our professional indemnity insurance and/or would like us to explain any of the terms above.

18 Equality & Diversity

Capital Law Limited is committed to promoting equality and diversity in all of its dealings with clients, third parties and employees. Please contact us if you would like a copy of our Equality and Diversity policy.

19 Assignment

You cannot assign or transfer your contract with us or any rights under it without our prior written consent.

20 Consumer Cancellation Rights

If you have engaged us in a personal capacity as a consumer and are not acting on behalf of your trade, business, craft, or profession, then you may be entitled to a 14 day cooling off period, starting on the day which the contract was formed, during which you may cancel the contract. This is likely to apply if we have taken instructions from you outside of our office, online or on the telephone.

Should you wish to cancel the contract, please do so in writing. A cancellation form can be found at capitallaw.co.uk/terms-and-conditions/. However, if you would like us to start work within that 14-day period, you must confirm this to us in writing. A start-work-early request form can be found at capitallaw.co.uk/terms-and-conditions/.

Please note that if you ask us to start work before the end of the 14-day period, you will be liable to pay us for any work done prior to any subsequent cancellation. If you have authorised us to start work early, your right to cancel is lost if all the work is completed before you cancel.

21 Invalidity

In the event that any provision of the Terms or Engagement Summary are found to be wholly or partly illegal, invalid, or unenforceable, that provision shall be deemed to be struck out and the parties shall in good faith replace the provision with one which reflects as nearly as possible the spirit and intention behind that illegal, invalid or unenforceable provision. No other provision of the Terms or Engagement Summary shall be affected and each shall remain legal, valid, and enforceable.

22 Governing Law & Jurisdiction

The Terms and Engagement Summary are governed by English and Welsh law and any dispute arising out of the terms will be subject to the exclusive jurisdiction of the English and Welsh courts.

23 Regulatory Information

We are authorised and regulated by the SRA. The SRA rules which apply to us can be accessed at the following website address for the SRA ('<https://www.sra.org.uk/solicitors/standards-regulations>') or through our website (www.capitallaw.co.uk). Our SRA registration number is 644688.